



## Media Release for Free and Reduced-Price Meals

Trinity Basin Preparatory announced its policy today for providing free and reduced-price meals for children served under the attached current income eligibility guidelines.

Starting on July 1st, 2019, TBP began sending email letters to the households of the children in the district about eligibility benefits and any actions households need to take to apply for these benefits. Applications are available to all online.

### Criteria for Free and Reduced-Price Meal Benefits

The following criteria will be used to determine a child's eligibility for free or reduced-price meal benefits:

#### Income

1. Household income that is at or below the income eligibility levels

#### Categorical or Automatic Eligibility

2. Household receiving Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF); or Food Distribution Program on Indian Reservations

#### Program Participant

3. Child's status as a foster child, homeless, runaway, migrant, or displaced by a declared disaster
4. Child's enrollment in Head Start or Even Start

### Income Eligibility

For those households that qualify for free or reduced-price meals based on income, an adult in the household must fill out free and reduced-price meal application online. Those individuals filling out the application will need to provide the following information:

1. Names of all household members
2. Amount, frequency, and source of current income for each household member
3. Last 4 digits of the Social Security number of the adult household member who signs the application or, if the adult does not have a social security number, check the box for "No Social Security number"
4. Signature of an adult household member attesting that the information provided is correct

### Categorical or Program Eligibility

TBP is working with local agencies to identify all children who are categorically and program eligible. TBP will notify the households of these children that they do not need to complete an application. Any household that does not receive a letter and feels it should have should contact the School Nutrition Office at 469-480-4048.

Any household that wishes to decline benefits should contact the School Nutrition Office at 469-480-4048.

Applications may be submitted anytime during the school year. The information households provide on the application will be used for the purpose of determining eligibility. Applications may also be verified by the school officials at any time during the school year.

### Determining Eligibility

Under the provisions of the free and reduced-price meal policy, the School Nutrition Office under the direction of Heather Wilson, Chief Financial Officer, will review applications and determine eligibility. Households or guardians dissatisfied with the Reviewing Official's eligibility determination may wish to discuss the decision with the Reviewing Official on an informal basis. Households wishing to make a formal appeal for a hearing on the decision may make a request either orally or in writing to Mr. Randy Shaffer, Superintendent, 214-946-9100, or 2730 N Hwy 360, Grand Prairie, TX 75050



## Unexpected Circumstances

If a household member becomes unemployed or if the household size increases, the household should contact the school. Such changes may make the children of the household eligible for benefits if the household's income falls at or below the attached current income eligibility guidelines.

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